

PLANNING AND ZONING COMMISSION'S  
MUNICIPAL LAND USE PLAN COMMITTEE  
Meeting Date: January 27, 2010

MINUTES

PRESENT: Karen Buckley, Chairman  
Jim Fogarty, Selectman  
Gene Maiorano, Chief, Salem Vol. Fire Dept.  
Jim Savalle, Chief, Gardner Lake Vol. Fire Dept.  
Dan Kung, Chairman, Board of Education

ABSENT: Bob Appleby, Recreation Commission  
Don Bourdeau, Public Works Director/Fire Marshal  
Mary Ann Chinatti, Town Planner/ZEO/WEO  
Hugh E. McKenney, Chairman, Planning and Zoning Commission

GUESTS: Frank Abetti, Chair, POC&D Committee  
Janet Griggs, Chair, Vision Committee

**CALL TO ORDER**

Chairman Buckley called the meeting to order at 7:05 pm.

**NEW BUSINESS**

Report on Town-Wide Survey

Frank Abetti, Chair of the committee responsible for developing Salem's Plan of Conservation and Development, reported on the results of the Town-Wide Survey. Also in attendance was Janet Griggs, Chair of the Vision Committee, which partnered with the POC&D Committee in developing and administering the survey. The survey handout and Frank's report contained the raw results of the survey. Frank, Janet, and their groups will now do a thorough analysis of the data and will share with us any findings that would seem to influence the Municipal Land Use Plan.

Discussion: Vision/EDC/All other

Though invited, EDC was unable to send a representative. Because of this combined with the low attendance of MLUP Committee members we did not attempt to have this discussion.

**OLD BUSINESS**

Salem Volunteer Fire Department Update

Chief Maiorano had been asked at our previous meeting to make a proposal that would help alleviate the serious storage problems at the SVFC. He had contacted the Wlodarczyks to see if they were still willing to donate a parcel of land behind the firehouse on which a structure could be erected. They are still willing if they can do so without incurring any cost for surveys or limitations for subdividing their property in the future. The Chief also shared information and a photograph of a garage comparable to the one that he would like to erect. He believes it could be

built for under \$75,000 with a Warranty of 30 years. The benefit to the SVFC would be that material that is currently crowding the firehouse could be shifted into garages, alleviating the storage problem.

Follow-Ups: Deed Restrictions

No progress to report

Follow-Ups: Parking Lots/Water/Sewer

No progress to report

Project Plan: Assess Progress

Chairman Buckley reported being somewhat behind schedule with the Functional Usefulness interviews. Major interviews remaining are the Tax Assessor, Resident Trooper, Transfer Station, and Public Works Director/Fire Marshall. In general we are near the end of the Data-Gathering Phase, but a few things are still outstanding.

**DISCUSSION: PROCESS FOR PHASE FOUR**

As this discussion began it was soon apparent that the committee members had differing ideas about what the final plan should contain and that we need to establish some direction. The Chairman will seek direction and prepare an agenda item for the next meeting for the group to discuss and determine the format and content of the final report. Once the format and content are decided, we will decide on the methodology for the remainder of the project.

**NEXT STEPS:**

Finish the Physical Assessment portion of the Data-Gathering Phase, specifically Water and Sewer assessments.

Finish research into deed restrictions.

Finish interviews.

Establish direction for the remainder of the project.

**APPROVAL OF MINUTES**

M/S/C (Fogarty/Kung) to approve the minutes of the meeting of 1/12/10 with the following amendment:

On page 2 paragraph one strike the sentence, "The Chiefs agreed that when the time comes to join the companies the Town will experience some savings on firefighting equipment."

**ADJOURNMENT**

M/S/C (Fogarty/Maiorano) to adjourn the meeting at 9:15 pm.

Respectfully submitted,  
Karen Buckley, Chair, Municipal Land Use Plan Committee